

CAFETERIA WORK ASSIGNMENT SCHEDULE

SCHOOL: **HAPPY MIDDLE SCHOOL**

SCHOOL YEAR 2009-2010

1. All employees sign in ready to work

2. Check Production Record (if applicable)

3. Schedule subject to change by Manager

Classification	SCM4	Senior FSW	FSW	FSW	FSW	FSW	FSW	FSW	FSW
# Of Hours	8.0	6.5	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Assigned Hours	6:00-2:30	7:00-2:00	6:45-1:45	6:30-1:30	9:00-1:00	8:45-12:45	9:10-1:10	9:15-1:15	9:30-1:30
Position	A	B	C	D	E	F	G	H	I
6:00	OPEN								
6:15	CAFETERIA								
6:30	PREP TILLS,			PREPARATION /					
6:45	ROSTERS,		PREPARATION /	COOK BRKFST					
7:00	TICKETS, etc.	SET-UP	COOK BRKFST	FOOD					
7:15		STUDENT LINE	FOOD	SIGNAGE					
7:30	7:30-7:50 AM	BREAKFAST	SERVICE	FACULTY/					
7:45	Replacement Tik.	SERVE	SERVE	RUNNER					
8:00	20 MIN. BREAK	20 MIN BREAK							
8:15	8:20-8:40	8:20-8:40		COOK FOOD FOR					
8:30	COUNT TICKETS	CHECK HACCP	20 MIN. BREAK	NUTRITION					
8:45	ORDERS	LOGS	8:40-9:00	8:40-9:00					
9:00	PRE-SERVICE		COOK FOOD	FOOD	SET-UP	MERCHANDISE	MERCHANDISE		
9:15	MEETING	CHECK LINES	FOR NUTRITION	ASSEMBLY	SERVING LINES	COLD FOOD/	FOOD/ DRINKS	SET-UP LINES	
9:30	9:20-9:40 AM	NUTRITION	SERVICE	REPLACEMENT	SERVE OR	SERVE OR	SERVE OR	SERVE OR	SERVE OR
9:45	RUNNER	RUNNER	SERVE	TICKET	CASHIER	CASHIER	CASHIER	CASHIER	CASHIER
10:00	MENU	ASSIST ON	PAN			PREP COLD			PAN NEXT DAY
10:15	PLANNING	LUNCH PROD.	NEXT DAY	PAN NEXT DAY	PREP F/V	ENTREES	CHECK MENU &	PAN NEXT DAY	LUNCH
10:30	OVER SEE	TICKETS	BREAKFAST	BREAKFAST	COMPONENT		RECIPE FOR	LUNCH	
10:45	LUNCH	SET-UP TILLS	ASSIST ON	LUNCH PROD.			NEXT DAY		
11:00	PRODUCTION	LUNCH	LUNCH	LUNCH	11:00-11:10	10 MIN BREAK	LUNCH –PAN		
11:15	ROSTERS	BREAK	PROD.	BREAK		MERCHANDISE		PUT AWAY	ASSIST ON
11:30	LUNCH		LUNCH	PUT AWAY	ASSIST ON	COLD FOOD/		DELIVERIES	LUNCH PROD
11:45	BREAK		BREAK	DELIVERIES	PRODUCTION		11:40-11:50	10 MIN BREAK	
12:00	CHECK	CHECK SERVING	SET-UP		SET-UP LINES		MERCHANDISE	SET-UP LINES	11:50-12:00 BRK
12:15	PRODUCTION	LINES/LOGS	FACULTY LINE		SIGNAGE		FOOD/ DRINKS		SET-UP LINES
12:30	12:30-12:50	LUNCH	SERVE OR	SERVE OR	SERVE OR	SERVE	REPLACEMENT	SERVE OR	SERVE OR
12:45	RUNNER	RUNNER	CASHIER	CASHIER	CASHIER		TICKET	CASHIER	CASHIER
1:00									
1:15	COMPLETE	CHECK	A LA CARTE	HACCP LOGS					
1:30	END OF DAY	INVENTORY	INVENTORY						
1:45	PAPER WORK								
2:00	FSDC								
2:15									
2:30									
2:45									
3:00									